Appendix 61

DEPED QUEZON
ICT UNIT
UPLOADED
Date/Time: SEP 16 2025
By: AKI 3:10 PM
Ref. No. NOA 83-25

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: M.I. SEVILLA RESORT
Address: BRGY. DOMOIT, LUCENA CITY
TIN 176-763-942-000

P.O. No.: 2025-09-0190
Date: SEPTEMBER 10, 2025
Mode of Procurement Negotiated Procurement - Small Value Procurement (Sec. 53.9)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery SDO QUEZON, TALIPAN, PAGBILAO
Date of Delivery on or before the delivery term

Delivery Term within 15 Calendar Days upon receipt of PO
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		Sept 16-17, 2025			
	PAX	Sept 16, 2025 FOOD/VENUE Food: AM Snack, Lunch, PM Snacks	116	598.00	69,368.00
	PAX	SEPT 17, 2025 FOOD/VENUE Food: AM Snack, Lunch, PM Snacks	116	598.00	69,368.00
		SUPPLY OF FOOD AND VENUE FOR THE CONDUCT OF REORIENTATION ON ONE DEPED ONE QMS CUM CASCADING OF SDO PROCESSES BATCH 2			
		GRAND TOTAL			**138,736.00**

(TOTAL Amount In Words) **ONE HUNDRED THIRTY EIGHT THOUSAND SEVEN HUNDRED THIRTY SIXTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Ma-Luisa A. DECastro
M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

13 SEP 2025
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount